

## WHO WE ARE

Hallmark Human Resources is a professional employer organization. We provide the highest level of human resource programs and services to small and mid-sized companies. Our organization allows you to cost effectively outsource the management of human resources, employee benefits, as well as payroll and workers compensation.

## WHAT WE DO

We bring “Fortune 500” benefits to your company. In addition to providing the traditional payroll, tax, record keeping and benefits administration, we give you the ability to provide a comprehensive benefit package to your employees. We do this at a cost reduction while enabling you to focus on maintaining and growing your bottom line. Hallmark human resources does the work, you reap the benefits.

**You take care of your profits,  
we'll take care of your people.**

## WHAT YOU GET

- More time for your business
- Less time spent on administration
- The ability to provide more benefits for **less money**
- A plan configured to meet your needs
- Payroll administration
- Worker's compensation administration
- The ability to attract and retain the very best employees
- The ability to build your bottom line.

## WHAT YOUR EMPLOYEES GET

- Professional Human Resources services
- Expanded benefit package
- Life insurance
- Disability insurance
- Flex spending plans
- Health and dental benefits
- Participation in a 401(k) retirement plan.



# Why do it?

**Contact a Hallmark representative and find out how you can:**

- Save Money
- Lower H. R. Cost
- Eliminate the Hassles and Aggravation of:
  - Government compliance forms
  - Workers Compensation
  - Insurance Administration
  - Payroll Administration
- Transfer Compliance Liability
- Rely on Hallmark's Expertise.

## **BUILD**

## **YOUR BOTTOM LINE,**

## **PUT HALLMARK**

## **TO WORK**

## **FOR YOU**

PROVIDE  
MORE

FOR LESS:

Less time

Less Expense

Less administration.

Hallmark Human Resources can help provide more benefits for your employees, more peace of mind regarding human resource administration and compliance, and more time for you to concentrate on your business. Hallmark Human Resources has a comprehensive solution. We provide a dynamic service that offers you the opportunity to outsource all of your Human Resource administrative business needs. Our ability to pool resources provides you with improved benefits at less cost, involving less time for administration and less worry about complex compliance issues. Hallmark Human Resources is dedicated to helping you do more for less.



Helping you provide  
**more** for  
**less**

Your Hallmark representative is:



Visit us at our website:  
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